

GROUP BOOKING TIMELINE

REQUEST YOUR QUOTE

FROM 330 DAYS PRIOR

TO RETURN DATE



CONTRACT DEPOSIT DUE

FIVE DAYS AFTER CONTRACTING

The deposit* and a signed copy of your contract are due approximately five days from the date your contract is issued.

*Waived for approved invoicing clients.

COMMITMENT DEADLINE

100 DAYS PRIOR TO DEPARTURE

This is the last date you can reduce the number of passengers in your group or cancel altogether without penalty to the airline. Specific dates and rules vary by airline.



GROUP DEPARTURE

NAMES & FINAL PAYMENT

45-60 DAYS PRIOR TO DEPARTURE

NAMES: A spreadsheet will be sent by your agent requesting the passenger details required to issue your group tickets. You must return the information in the requested format.

FINAL PAYMENT: A billing authorization will be sent with the final balance due. Payment must be submitted within 24 hours from the date of issue*.

*Invoicing clients have 30 days to make payment.

