



## 6 Ways to Drive Business Value from Your RIM Program

[www.ironmountain.com/RIM360](http://www.ironmountain.com/RIM360)

### DIGITIZER



Increase efficiency & improve productivity by removing paper from workflows.



42% see scanning and capture payback in less than 12 months.

### UNIFIER



Access & apply retention, policies & holds consistently across all records from one system.



50% of organizations have non-aligned electronic and paper policies.

### RECORD REDUCER



Identify which physical documents you don't need & dispose of them the right way.



71% of companies could reduce their storage costs by 30% - if they knew what they could destroy.<sup>1</sup>

### VENDOR CONSOLIDATOR



Have one vendor to manage all of your records.



53% of organizations rely on a manual process for e-discovery searches across all records.

### PROGRAM ACCELERATOR



Gain company-wide consistency.



80% of companies have formal policies but 64% lack company-wide adoption.

### SPACE MAKER



Access your records anytime, anywhere without storing them down the hall.



15% of office space is taken up by storing paper.

SOURCE: AIIM Industry Watch survey series, 500+ respondents. [www.aiim.org/research](http://www.aiim.org/research)

<sup>1</sup>SOURCE: <http://www.uscourts.gov/uscourts/RulesAndPolicies/rules/Duke%20Materials/Library/Litigation%20Cost%20Survey%20of%20Major%20Companies.pdf>