



Goodbye Paper Hello Freedom

IntelliChief LLC

Paperless Process Management Solutions

Founded in 2005, IntelliChief LLC is the leading provider of Paperless Process Management (PPM) solutions for the IBM i (System i, iSeries, AS/400) Enterprise and is a registered IBM Business Partner.

IntelliChief provides you with a paperless office through seamless integration with your existing business applications. It enables fast and secure document creation, capture, document management, archival, retrieval, and distribution. Users are able to perform these functions directly from the business application screens they are already using, such as their ERP as well as a browser-based dashboard.

Once paper is eliminated from your business process, you will save money on paper, storage space for printed documents, fax-machines, copiers, and more. Additionally, by leveraging workflow, you can streamline business processes and reduce labor costs. With these costs savings, you can expect to realize full ROI on the IntelliChief solution in 8 months or less.

The Benefits of IntelliChief

IntelliChief helps you control costs, streamline workflow, increase efficiency, and provide greater document security.

- *Save time & money*
IntelliChief provides electronic document management that allows you to perform all document creation, delivery, processing, and archiving functions from the desktop. Users will save time by no longer having to walk to copying machines, fax machines, printers, or from office to office to get document approvals or modifications.
- *Increase productivity*
IntelliChief automates many of the document-related tasks that you may now be performing manually: routing; workflow; internal & external delivery; and document matching. With IntelliChief, all of these tasks can occur with zero manual intervention. Not only does this save time, but it greatly cuts down on lost documents and human error.
- *Secure document storage & managed access*
Securely store all documents in a centralized archive where you can set highly-flexible document retention rules. This simplifies compliance with regulatory laws: Sarbanes-Oxley, and HIPAA. From the archive, customize user authorities to ensure that documents are only viewed and worked on by authorized users.
- *Eliminate expensive office machines*
IntelliChief eliminates the need for fax machines, specialty printers, and copying machines.

What is PPM?

It's not just a technology. It's a strategy. It's a new way to think about the document lifecycle. PPM is an intelligent approach to eliminating paper altogether and processing documents electronically, rapidly, securely, and reliably. PPM manages and safeguards the document lifecycle from cradle to grave.

For more information about PPM and to **download a free whitepaper**, visit <http://www.intellichief.com>.

IntelliChief Suite of Products

Document Capture

Turns documents into electronic images.

IntelliChief incorporates state-of-the-art imaging software to transform scanned and faxed documents into electronic images.

Forms Processing (OCR, ICR, OMR)

Capture automation made easy.

IntelliChief can efficiently extract any or all data from a printed form, including machine print, hand print, bar code, or check boxes. IntelliChief automates the capture of index fields with Optical Character Recognition (OCR), assures accuracy with database look-ups, and delivers data and images straight into a secure repository.

Electronic Forms (IBM System i Solutions)

Eliminates the need for pre-printed documents.

IntelliChief's Electronic Forms Solution is a robust System i solution that reduces paperwork, provides professional design tools, precisely customizes data output placement and appearance, and automatically prepares mission-critical documents for delivery by print, fax, email, and/or storage in IntelliChief.

Document Management

Document processing engine for electronic documents.

As documents are electronically captured into IntelliChief, they are handled by the product's unique document processing engine to identify the type of document being captured and the next action to be taken.

Workflow

Customized routing capabilities.

IntelliChief's workflow engine applies the policies and procedures you currently use with your paper files to route documents electronically as your company goes paperless.

Document Distribution (Fax & Email)

Automated distribution of documents.

Users can automatically send invoices, purchase orders, statements and any other mission critical document via fax and/or email.

Archive - Store & Retrieve

Archive and access files directly from your ERP.

As documents are scanned or captured via fax/email, they are archived in IntelliChief's repository. These archived documents can be retrieved at any time by authorized users, directly from their ERP screen. This storage function serves to preserve and secure digital documents and images, and ensures easy access when they are needed.

Contact Us Today

To schedule a personalized demonstration of how Paperless Process Management can help your organization and to learn more about IntelliChief, please call us or email our Sales Department.

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